<table>
<thead>
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<th>SESSION THEME(S) AND WEEK NUMBER</th>
<th>OBJECTIVES (examples, not final draft)</th>
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| WEEK 1 - Ohio State University Extension Culture | • Describe the mission, vision, and values of OSUE  
• Examine the structure of OSUE, stewardship model, and roles included  
• Differentiate between priorities and program areas  
• Explore and learn to navigate Agricultural/Columbus Campus | Amanda Rysz       |
| WEEK 1 - Networking and Relationship Building | • Learn how to identify key stakeholders and determine their roles in the community  
• Locate existing government agencies, volunteers, and advisory committees in your county  
• Identify your role, from a professional standpoint, as an active and engaged member of your community | Emily Marrison    |
| WEEK 2 - Role of the Educator | • Discuss performance expectations and describe job duties  
• Explore P&T process and what that means  
• Review professional conduct and self-presentation as a representative of the county | Jeff McCutcheon   |
| WEEK 2 - Service to your Organization | • Differentiate between professional associations and your potential roles  
• Discuss existing work teams and programs  
• Determine the expectations of your role related to community service | Lisa Barlage      |
| WEEK 3 - Fiscal | • Describe OSU fiscal system and locate your fiscal contacts  
• Differentiate between chart fields and funding sources  
• Categorize different ways to make a purchase and practice using eRequest system  
• Discuss ways to optimize grants, gifts or other revenue | Jesse Buxton      |
| WEEK 4 - Program Development and Evaluation | • Explore [VITA] reporting system and other evaluation tools  
• Discuss county needs assessments and plans of work | Treva Williams    |
| WEEK 5 - Leadership and Working with Others | • Increase self awareness and self understanding to improve performance and teamwork  
• Better understand forms of diversity, cultural values and potential biases, and how to help create and maintain inclusive spaces  
• How to recognize potential conflicts or difficult situations and strategies to address them | Jared Morrison    |
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| WEEK 6 - Communication and Educational Technology | •Review proper branding guidelines and locate appropriate templates  
•Practice using Zoom features for distance meetings and trainings  
•Discover educational technology available through OSU and learn how to implement into programming  
•Locate social media pages and determine who administers and how content should be added | Cheryl Buck |
| WEEK 6 - Policies and Procedures | •Practice locating specific policies and procedures on the OSU HR website  
•Determine roles and responsibilities for emergency situations | Pam Montgomery |
| WEEK 7 - Curriculum and Teaching Tools | •Determine how to locate already-existing curricula and resources  
•Describe best practices for creating new content  
•Examine steps involved in the peer review process | Eric Barrett |
| WEEK 7 - Mentoring | •Create a running list of questions for your mentor  
•Define the roles and responsibilities of mentors and mentees  
•How to make the most of your mentor/mentee relationship | Melinda Hill |
| WEEK 8 - Extension Support Units | •Identify ways to obtain development funds  
•Create a plan on how to market your programs  
•Determine strategies for connecting with the media  
•Examine Extension publishing unit and find what resources exist there | Cheryl Buck |
| WEEK 8 - Send-Off | •Further understanding of group dynamics and how to work with varying personality styles  
•Celebrate completion of onboarding and strengthen network of cohort colleagues | Amanda Rysz |