

SESSION THEME(S) AND WEEK NUMBER	OBJECTIVES (examples, not final draft)	MODULE DEVELOPER
WEEK 1 - Ohio State University Extension Culture	<ul style="list-style-type: none"> •Describe the mission, vision, and values of OSUE •Examine the structure of OSUE, stewardship model, and roles included •Differentiate between priorities and program areas •Explore and learn to navigate Agricultural/Columbus Campus 	Amanda Rysz
WEEK 1 - Networking and Relationship Building	<ul style="list-style-type: none"> • Learn how to identify key stakeholders and determine their roles in the community •Locate existing government agencies, volunteers, and advisory committees in your county •Identify your role, from a professional standpoint, as an active and engaged member of your community 	Emily Marrison
WEEK 2 - Role of the Educator	<ul style="list-style-type: none"> •Discuss performance expectations and describe job duties •Explore P&T process and what that means •Review professional conduct and self-presentation as a representative of the county 	Jeff McCutcheon
WEEK 2 - Service to your Organization	<ul style="list-style-type: none"> •Differentiate between professional associations and your potential roles •Discuss existing work teams and programs •Determine the expectations of your role related to community service 	Lisa Barlage
WEEK 3 - Fiscal	<ul style="list-style-type: none"> •Describe OSU fiscal system and locate your fiscal contacts •Differentiate between chart fields and funding sources •Categorize different ways to make a purchase and practice using eRequest system •Discuss ways to optimize grants, gifts or other revenue 	Jesse Buxton
WEEK 4 - Program Development and Evaluation	<ul style="list-style-type: none"> •Explore [VITA] reporting system and other evaluation tools •Discuss county needs assessments and plans of work 	Treva Williams
WEEK 5 - Leadership and Working with Others	<ul style="list-style-type: none"> • Increase self awareness and self understanding to improve performance and teamwork •Better understand forms of diversity, cultural values and potential biases, and how to help create and maintain inclusive spaces •How to recognize potential conflicts or difficult situations and strategies to address them 	Jared Morrison

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WEEK 6 - Communication and Educational Technology	<ul style="list-style-type: none"> •Review proper branding guidelines and locate appropriate templates •Practice using Zoom features for distance meetings and trainings •Discover educational technology available through OSU and learn how to implement into programming •Locate social media pages and determine who administers and how content should be added 	Cheryl Buck
WEEK 6 - Policies and Procedures	<ul style="list-style-type: none"> •Practice locating specific policies and procedures on the OSU HR website •Determine roles and responsibilities for emergency situations 	Pam Montgomery
WEEK 7 - Curriculum and Teaching Tools	<ul style="list-style-type: none"> •Determine how to locate already-existing curricula and resources •Describe best practices for creating new content •Examine steps involved in the peer review process 	Eric Barrett
WEEK 7 - Mentoring	<ul style="list-style-type: none"> •Create a running list of questions for your mentor • Define the roles and responsibilities of mentors and mentees • How to make the most of your mentor/mentee relationship 	Melinda Hill
WEEK 8 - Extension Support Units	<ul style="list-style-type: none"> •Identify ways to obtain development funds •Create a plan on how to market your programs •Determine strategies for connecting with the media •Examine Extension publishing unit and find what resources exist there 	Cheryl Buck
WEEK 8 - Send-Off	<ul style="list-style-type: none"> •Further understanding of group dynamics and how to work with varying personality styles •Celebrate completion of onboarding and strengthen network of cohort colleagues 	Amanda Rysz